



## KENYA INSTITUTE OF MASS COMMUNICATION

P.O. Box 42422 - 00100 NAIROBI | Uhoho Road, Nairobi South B, off Mombasa Road  
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# JOB OPPORTUNITY

Kenya Institute of Mass Communication (KIMC) is the oldest Middle Level media training Institution in Kenya established in 1961. It is currently a State Corporation established through Legal Notice No.197 of 2011 (amended). The Institute offers training at Post Graduate, Diploma and Certificate levels in Communication and Cinematic Arts.

The Institute is looking for qualified candidates for the following vacant position:-

**a) Human Resource Officer 1 (payroll IPPD officer) – KIMC Grade 7- 1 Post Ref No. KIMC/HR/10 /2020**

For more details visit [www.kimc.ac.ke](http://www.kimc.ac.ke)

## How to Apply

Candidates who meet the requirements are invited to send their applications quoting job reference number accompanied by detailed curriculum vitae; copies of Academic and Professional Certificates, National Identity Card, Transcripts and Testimonials; Daytime Contacts; Full Names and Contacts of three (3) referees to:

**The Director/ CEO  
Kenya Institute of Mass Communication  
Uhoho Road, (South B), Nairobi  
Off Mombasa Road  
P.O. Box 42422 – 00100  
NAIROBI.**

Application to be received on not later than **29<sup>th</sup> Oct, 2020 at 5:00 p.m.**